

March 20, 2023

Barbara Weiss  
Senior Associate Vice President for Finance

David Kosslow  
Associate Vice President for Finance & Treasury

Robin Schaffer  
Director, Treasury Operations

Becky Kuhn  
Cash Manager, Treasury Operations

Re: Sub-Delegation of Authority for Investments, Bank Accounts, and Debts

Dear Barbara, David, Robin, & Becky:

Pursuant to the Sub-Delegation of Authority signed and dated December 1, 2023, by E. Gordon Gee, President of West Virginia University (“Original Delegation”), I hereby sub-delegate to each of you, and the successors to you in your current positions, the authority to act on behalf of the University to approve and sign documents relating to the University’s investments, bank accounts, and debts, as allowed by Statute and/or West Virginia University Board of Governors Finance and Administration Rule 5.1. In the exercise of such delegated authority, you are required to exercise sound management of the University’s investments and to engage the WVU Investment Committee and Vice President and Chief Financial Officer, and/or the President, when appropriate.

Notwithstanding the foregoing, any and all contractual documents signed in reliance of this written delegation shall be reviewed and approved by the General Counsel or designee in advance of signing. Additionally, you are required to comply with all West Virginia University Board of Governors (“BOG”) Rules and policies, including BOG Governance Rule 1.4 – *Ethics, Conflicts of Interest, and Outside Consulting Arrangements* and are responsible for disclosing any potential conflicts of interest. Furthermore, all agreements must be routed to the appropriate administrative units in advance of signing, including but not limited to, Procurement, Contracting, and Payment Services; Information Technology Services; Finance; and/or the Office of Sponsored Programs, if applicable. For avoidance of doubt, all contracts related to the purchase of goods or services must be signed by an official from Procurement, Contracting, and Payment Services, unless otherwise approved by the General Counsel’s Office.

In the exercise of the authority outlined above, you shall provide professional, executive, supervisory and general administrative services, as appropriate, and provide regular updates to me or my

successor. This sub-delegation will continue until such time as the until such time as the President of West Virginia University, I, or my successor, deem this sub-delegation revoked and notify you of such revocation in writing.

Sincerely,

A handwritten signature in blue ink, appearing to read "Paula Congelio".

Paula Congelio  
Vice President and Chief Financial Officer

cc: General Counsel  
President E. Gordon Gee