

December 1, 2023

Barbara Weiss
Senior Associate Vice President of Finance
West Virginia University

Re: Sub-Delegation of Authority

Dear Barbara:

Pursuant to the Delegation of Authority signed and dated December 1, 2023, by E. Gordon Gee, President of West Virginia University ("Original Delegation"), I hereby sub-delegate to you in your capacity as the Senior Associate Vice President of Finance the authority to act in my absence, or at my specific request, to approve and sign all documents necessary for the University's real property related matters; legal settlement agreements; and other documents necessary for the advancement of the goals and objectives of West Virginia University related to the day-to-day management of the financial and administrative affairs and operations of the University. This includes, but is not limited to, documents relating to the University's investments, bank accounts, and debts and other actions approved by the West Virginia University Board of Governors ("WVU BOG") pursuant to the Finance and Administration Rules section of the WVU BOG Rules.

Notwithstanding the foregoing, any and all documents signed in reliance of this written delegation shall be reviewed and approved by the General Counsel or designee in advance of signing. Additionally, you are required to comply with all WVU BOG Rules and policies, including BOG Governance Rule 1.4 – *Ethics, Conflicts of Interest, and Outside Consulting Arrangements* and are responsible for disclosing any potential conflicts of interest. Furthermore, all agreements must be routed to the appropriate administrative units in advance of signing, including but not limited to, Procurement, Contracting, and Payment Services; Information Technology Services; Finance and/or the Office of Sponsored Programs, if applicable. For avoidance of doubt, all contracts related to the purchase of goods or services must be signed by an official from Procurement, Contracting, and Payment Services, unless otherwise approved by the General Counsel's Office.

In the exercise of the authority outlined above, you shall provide professional, executive, supervisory and general administrative services, as appropriate, and provide regular updates to me or my successor. This sub-delegation shall remain in effect for successors to your role. This sub-delegation will continue until such time as the President of West Virginia University, I, or my successor, deem this sub-delegation revoked and notify you of such revocation in writing.

Sincerely,



Paula Congelio
Vice President and Chief Financial Officer

cc: General Counsel
President E. Gordon Gee