

October 1, 2024

Paul Kreider, Ph.D.
Interim Provost
West Virginia University

Re: Delegation of Authority

Dear Paul

As President of West Virginia University and pursuant to West Virginia University Board of Governors (“BOG”) Finance and Administration Rule 5.1 – *Authorizations and Delegations of Authority for Financial and Administrative Matters* and Academics Rule 2.1 – *Administration and Practices*, I hereby delegate to you the authority to act as the Chief Academic Officer of West Virginia University (“University”). As Interim Provost, you are authorized to conduct the academic business of the University and act in all matters related to the University’s academic operations, including but not limited to, carrying out the personnel actions for faculty members within the academic units that report to the Provost.

Additionally, I hereby authorize you to approve and sign all documents necessary for the advancement of the academic goals and objectives of the University. This delegation includes, but is not limited to, academic affiliation and collaboration agreements, faculty appointment letters, accreditation documents, documents related to the Science Adventure School and the Brad and Alys Smith Outdoor Economic Development Collaborative, and other agreements necessary to carry out the University’s academic affairs.

Furthermore, in accordance with your responsibilities as Interim Campus President of Potomac State College of West Virginia University (“Potomac State”), you are authorized to approve and sign all documents necessary for the advancement of the goals and objectives of Potomac State.

Notwithstanding the foregoing, any and all documents signed in reliance of this written delegation shall be reviewed and approved by the General Counsel or designee in advance of signing. Additionally, you are required to comply with all WVU BOG Rules and policies, including BOG Governance Rule 1.4 – *Ethics, Conflicts of Interest, and Outside Consulting Arrangements* and are responsible for disclosing any potential conflicts of interest. Furthermore, all agreements must be routed to the appropriate administrative units in advance of signing, including but not limited to, Procurement, Contracting, and Payment Services; Information Technology Services; Finance and/or the Office of Sponsored Programs, if applicable. For avoidance of doubt, all contracts related to the purchase of

goods or services must be signed by an official from Procurement, Contracting, and Payment Services, unless otherwise approved by the General Counsel's Office.

In the exercise of the authority outlined above, you shall provide professional, executive, supervisory and general administrative services, as appropriate, and provide regular updates to me or my successor. You may sub-delegate the authority authorized herein, and all previous sub-delegations made by the former Provost shall remain in effect unless specifically revoked by you. This delegation supersedes and replaces all prior delegations and shall continue to remain in full effect until such time as it is revoked or replaced, in writing, by me or my successor.

Cordially,



E. Gordon Gee
President

cc: General Counsel