

February 1, 2023

Gary G. Furbee, II
Deputy General Counsel & Executive Director of Real Estate Operations
West Virginia University

Re: Sub-Delegation of Authority

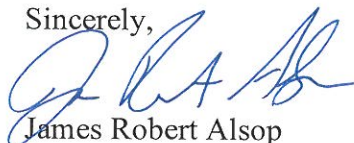
Dear Gary:

Pursuant to the Delegation of Authority signed and dated February 1, 2023, by E. Gordon Gee, President of West Virginia University (“Original Delegation”), I hereby sub-delegate to you the authority to act on behalf of the University to approve and sign documents related to and/or necessary to carry out the functions of all University residential premises, including the University Apartments. This delegation does not include authority to sign documents related to the University’s residence halls. The authority sub-delegated herein may be further sub-delegated by you to other responsible University employees.

Notwithstanding the foregoing, any and all documents signed in reliance of this written delegation shall be reviewed and approved by the General Counsel or designee in advance of signing. Additionally, you are required to comply with all West Virginia University Board of Governors (“BOG”) Rules and policies, including BOG Governance Rule 1.4 – *Ethics, Conflicts of Interest, and Outside Consulting Arrangements* and are responsible for disclosing any potential conflicts of interest. Furthermore, all agreements must be routed to the appropriate administrative units in advance of signing, including but not limited to, Procurement, Contracting, and Payment Services; Information Technology Services; Finance and/or the Office of Sponsored Programs, if applicable. For avoidance of doubt, all contracts related to the purchase of goods or services must be signed by an official from Procurement, Contracting, and Payment Services, unless otherwise approved by the General Counsel’s Office.

In the exercise of the authority outlined above, you shall provide professional, executive, supervisory and general administrative services, as appropriate, and provide regular updates to me or my successor. This sub-delegation will continue until such time as the Original Delegation is revoked; or the President of West Virginia University, I, or my successors, deem this sub-delegation revoked and notify you of such revocation in writing.

Sincerely,



James Robert Alsop
Vice President for Strategic Initiatives

xc: General Counsel
President E. Gordon Gee